



Visit Request

Please complete this form (you may include attachments as needed) and e-mail, fax or mail copies to:

Congressman Jack Buechner
U.S. Association of Former Members of Congress
1401 K Street NW, Suite 503
Washington, DC 20005
Fax: 202-222-0977
E-mail: switiw@usafmc.org

NAME OF INSTITUTION ₆

ADDRESS ₆

CITY ₆

STATE ₆

ZIP ₆

SPONSORING DEPARTMENT ₆

CONTACT PERSON ₆ *This individual must have authority to act for the host school regarding all arrangements and aspects of the visit.*

ADDRESS ₆

CITY ₆

STATE ₆

ZIP ₆

E-MAIL ₆

PHONE ₆

FAX ₆

PREFERRED DATES FOR VISIT WHICH FIT YOUR ACADEMIC CALENDAR₆

TRANSPORTATION₆ (Nearest airport, distance from campus, means of transportation to campus, etc.)

WHERE OR HOW DID YOU LEARN ABOUT THE CONGRESS TO CAMPUS PROGRAM₆

The host school is expected to cover the on-site expenses for Member accommodations, meals and local transportation. Please understand that the average Congress to Campus visit also entails about \$5,000 in administrative, overhead and transportation expenses. In order to make the Program as widely available as possible, we would also like to recover a portion of those costs, thus the school is expected to make a payment of \$1,500 (included in the estimated stated above) to the FMC.

Please check those activities from the following list you expect tentatively to be able to include in the Members' schedules if your visit is approved.

Introductory or advanced classes in political science or U.S. government (Please try to avoid multiple appearances in different sections of the same course.)

Classes in foreign affairs or history

Classes in other disciplines [e.g., health, science, engineering, environment] for students who may be interested in public service careers or who simply need a better grounding in American government

ROTC classes

One-on-one or "office hours" style meetings with individual students interested in public service or political careers

Campus political clubs (e.g., *Campus Democrats and Young Republicans*)

Campus extracurricular activities or clubs with some public policy dimension, e.g., an environmental or international relations club

Campus speaker series or open campus forum

Meeting with student government organization or leadership

Meetings with school president, chancellor, dean or other senior administrator (This option is offered if it meets a real need for your school. There is no need for a meeting just for protocol reasons. If included, it should be brief.)

Meeting with career counseling staff regarding public service

Interview with campus newspaper(s) and radio station

Interview with local newspaper(s) and editorial board(s)

Interview or talk show appearance with local radio station(s) or local TV station(s)

Meeting with community service organization(s), e.g., Rotary, Lions, League of Women Voters

Community talk or forum, e.g., "town hall" type meeting at a public library

Class visits or assembly at local high school

Other (please specify)



While it is not possible to include all the activities suggested above, the schedule for each visit should include a good variety of activities and not be limited only to classes.

While schools are admitted to the schedule on a rolling basis, it is encouraged that a school with particular dates in mind for hosting the program submits them no later than May 1 for the fall semester and November 1 for the spring semester.

SUBMITTED BY₆

DATE₆
